

Fundraising for St John of God Foundation Inc. (ABN 53 066 805 132)

Fundraising Application Form

Last updated 10 June 2019

If you would like to fundraise in support of St John of God Foundation, please complete this form and return to fundraise@sjog.org.au. Thank you for considering us.

As with all fundraising initiatives, there are certain legal conditions that must be met before we can authorise fundraising on our behalf. Please do not commence fundraising or promoting your event until you receive fundraising approval from St John of God Foundation via a formal Authority to Fundraise letter.

Your Details

Full name of applicant seeking to fundraise:

Name of organisation [if applicable]:

Address

Suburb:

State:

Post Code:

Phone:

Mobile:

Applicant's date of birth:

___ ___ / ___ ___ / ___ ___ ___ ___ (Date/Month/Year)

Email:

Website (if you have a website for fundraising proposes, or an event website):

Are you 18 years of age or over? YES NO

It's OK if you are not 18 or over, we will just need to confirm that you have your parents' permission to fundraise.

Full name of parent or legal guardian:

Contact number of parent/legal guardian:

I hereby grant permission for the child named on this form to participate in fundraising for St John of God Foundation and acknowledge that the child will receive appropriate adult supervision during the course of fundraising.

I further acknowledge that the child named on this form must comply with the St John of God Foundation Fundraising Guidelines, including the contents of this Application Form.

Signature of parent/legal guardian: _____

Your Fundraising Activity Details

Name of proposed fundraising activity:

Venue/location address:

Estimated number of participants or attendees (if an event):

Start date:

End date:

Time (if an event):

Please provide a brief outline of your proposed fundraising activity and how you aim to raise money:

How much do you expect to fundraise? \$ _____

How much are your expected costs/expenses*? \$ _____

*Your cost to fundraise should not exceed 50% of your fundraising goal. Sponsorship and donated goods can help to keep costs to a minimum. (St John of God Foundation is not responsible for any expenses incurred by you in undertaking your fundraising activities. The person/parties authorised to fundraise are responsible for payment of all expenses in relation to the agreed fundraising activity.)

Please provide information on how the funds raised will be allocated to St John of God Foundation (SJGF):

100% to SJGF Income less costs

Other:

Would you like to direct your support to a specific St John of God Health Care service or area, or would you like to support the area of greatest need?

Area of greatest need Other (please state) _____

Have you previously fundraised for St John of God Foundation?

If yes, please provide details.

Will you be seeking corporate support for your fundraising activities?

If yes, please provide details.

Why have you chosen to raise money for St John of God Foundation?

(We would love to know why you chose us.)

How will you promote your fundraising activity? (Posters, newsletters, ads in newspapers, radio stations, social media etc.)

St John of God Foundation has guidelines to ensure your fundraising activity complies with regulations and policies. Please confirm the following by ticking the relevant box:

YES NO

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | I/we have read the St John of God Foundation Fundraising Guidelines and agree to abide by them at all times. |
| <input type="checkbox"/> | <input type="checkbox"/> | I/we agree not to use the St John of God Foundation logo without the authority of St John of God Foundation. |
| <input type="checkbox"/> | <input type="checkbox"/> | I/we agree not to accept sponsorship, donations or in-kind support from tobacco, gambling, or adult entertainment companies. |
| <input type="checkbox"/> | <input type="checkbox"/> | I/we agree to contact St John of God Foundation before approaching organisations for sponsorship. |
| <input type="checkbox"/> | <input type="checkbox"/> | I/we agree not to be involved in illegal activity or unnecessary risk taking. |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have Public Liability Insurance? If YES, please provide a copy.
(St John of God Foundation does not provide public liability insurance for fundraising events organised by a third party. Organisers will need to take out their own Public Liability Insurance.) |
| <input type="checkbox"/> | <input type="checkbox"/> | I/we indemnify St John of God Foundation from liability incurred by the St John of God Foundation as a result of a claim arising from an incident in relation to an activity conducted by me/us, including any accidents or incidents that occur during the organisation or running of the approved fundraising activity. I/we indemnify St John of God Foundation in any insurance I/we undertake in relation to our activity. |
| <input type="checkbox"/> | <input type="checkbox"/> | I/we confirm that the proposed fundraising activity/event complies with all relevant legislative and local government requirements and that all appropriate permits, licenses and insurance for fundraising in the state and/or territory where the activity is to be held will be, or have been, obtained. |

Please complete the form and sign below before submitting

Submit your form via email to fundraise@sjog.org.au, or call (08) 9381 0300.

I have read, and agree to abide by, St John of God Foundation's Fundraising Terms and Conditions (attached). I declare that all details on this form are correct to the best of my knowledge.

Full Name of Applicant (or parent/legal guardian if under 18 years of age)

Signed

Date

OR (If a corporation)

Executed by

in accordance with section 127 of the Corporations Act 2001 (Cth):

Signature of Director

**Signature of
Director/Secretary**

Name of Director

(Please Print)

**Name of
Director/Secretary**

(Please Print)

OFFICE USE ONLY

St John of God Foundation Approval

Signed

Date

Bianca Pietralla
Chief Executive Officer
St John of God Foundation